ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	IV
Subject	Closed Session

Items for closed session will be distributed under separate cover.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	VII (a)
Subject	Consent Matters – Adoption of Board Meeting Minutes

Attached are the draft minutes of the July 17, 2017 regular business board meeting for approval.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	VIII
Subject	Consent Matters – July Expenditures

Attached are the July Expenditures for the Board's review and approval.

<b>ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM</b>	
Date	August 21, 2017
Item Number	IX
Subject	<b>Consent Matters</b> – Authorization to Pay

Attached for the Board's review and approval:

- a) Gordon & Rees, LLP \$16,925
- b) Larson Communications \$14,000

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	X
Subject	Business Matters – Update to the Co- and Extra-Curricular Stipend Schedule

Administration is recommending the following changes to our stipend schedule:

- Add a middle school athletic support position at \$500 per season to be in attendance at middle school games.
- Align the varsity football coach stipend with all other varsity coach positions.
- Include on the schedule the ASB supported coach positions.
- Remove Athletic Trainer as they will no longer be using this position.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	XI
Subject	<b>Business Matters</b> – Update to the Western Sierra Collegiate Academy Athletic Handbook

Western Sierra administration is seeking Board approval for our updated Athletic Handbook. The handbook has been reviewed by legal, Robin Stout, Brigid Perakis, and Western Sierra administration. We are also asking the Board to adopt the following policy within the handbook:

On page 8, under Academic Eligibility Standards, we are asking the Board to approve #4:

- 1. A student must meet CIF, League, and Rocklin Academy Family of Schools eligibility requirements. For the purposes of CIF and their requirement which states: "The student is maintaining minimum progress toward meeting the high school graduation requirements as prescribed by the governing board", the minimum progress towards graduation will be defined as follows:
  - a. Incoming 9<sup>th</sup> grader will be starting the high school transcript
    - Second semester 9<sup>th</sup> graders will need 25 units passed
  - b. Incoming 10<sup>th</sup> grader will need 50 units passed
    - Second semester 10<sup>th</sup> grader will need 75 units passed
  - c. Incoming 11<sup>th</sup> grader will need 105 units passed
    - Second semester 11<sup>th</sup> grader will need 130 units passed
  - d. Incoming 12<sup>th</sup> grader will need 160 units passed
    - Second semester 12<sup>th</sup> grader will need 190 units passed

The reason for creating specific unit markers is to avoid having students play who are not on track to graduate based on credits earned at the start of the season.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	ХП
Subject	Business Matters – Approval of Field Trip

Western Sierra Collegiate Academy's administration is seeking approval for students to attend a campus tour of the University of Nevada, Reno for approximately 60 juniors and seniors on October 20<sup>th</sup>. Students will be traveling by bus and all costs will be covered by the PSP.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	XIII
Subject	Business Matters – Resolution of STRS Exception

This year, we must provide the services of a Visual Impairment Teacher. These positions are very difficult to fill. We have a person available to provide the 260 minutes (plus reporting and IEP time); however, he is a recent retiree. STRS requires a six month break in service prior to a retiree being able to work in a STRS eligible position. Through research, we learned there is an exception to this rule for critical positions.

This exception requires a Board Resolution. Administration is asking for the Board to approve the attached resolution so that we may hire the qualified person.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	XIV (a)
Subject	Informational Matters – Administration Reports – Robin Stout

### Superintendent Robin Stout

## **CAASPP**

Student Score reports for students in grades 3-8 and 11 have arrived and will be mailed home by the end of the month. Information regarding participation in the California Science Test pilot test known as the CAST (administered in grades 5, 8, 10) will be e-mailed home as there are no student scores to share.

The public will have access to the 2016-2017 CAASPP reports on the CAASPP Results Web page, which will display the state, county, district, and school level CAASPP reports for the spring 2017 administrations on August 29<sup>th</sup>.

## **GATE Testing**

Gifted and Talented Education (GATE) testing was conducted at the RA Gateway campus on August 4<sup>th</sup> & 7<sup>th</sup> for all interested students at RAFOS. Two sessions were administered each day with a total of 150 students participating. Results will be sent home mid-September.

### Turnstone and Meyers Laura Regan and Trisha Smith

### Summer Professional Learning

Rocklin Academy faculty and staff were excited to begin work on the strategic plan this summer. Many committees were formed to begin our TK-12 alignment as we further develop our cohesive TK-12 program at Rocklin Academy Family of Schools. Chelsea Bowler and Eve Fabiaschi, working with our instructional coaches, Kristel Kamrar and Heidi Little, developed very specific protocols to best align all essential standards over our multi-year plan.

### Core Knowledge-Advance Placement/A to G Committee

The Core Knowledge-AP team of teachers and administrators met in June and again in August to plan our first pre-service day. The objective of the committee was to first understand our story and develop protocol to illuminate how cohesive Core Knowledge and Advance Placement/A to G are in creating a top notch education. The planning committee was led by Chelsea Bowler, supported by Robin Stout and Laura Regan. Additional members of the team were: Kathy Putkey, Megan Curtis, Tammy Hogue, Richard Dahl, Brittany Gregory, and our ELA coach, Heidi Little.

### New Teacher Onboarding Committee

The New Teacher Onboarding Committee was developed as a direct action of our Strategic Plan by Kathy Putkey, Suzy Parrett, and Andrea Adams, with administrative support by Laura Regan, met in June and July to coordinate three days of new teacher professional development. The team is also developing a multi-year plan of support for teachers new to our organization.

**Social Studies Core Knowledge Alignment Grades 6-8.** A team of 6<sup>th</sup> to 8<sup>th</sup> grade teachers, with support from Wendy Mitchell, spent a day in July seamlessly aligning Core Knowledge Content for a cohesive middle school social studies program. The work completed by teachers eliminated any gaps and/or overlaps within this grade band. Led by Wendy Mitchell and Chelsea Bowler, team members were: Richard Dahl, Mriah Peters, Kelly Bryson, Nicole Fletcher, Pam Jimeson, Elisabeth O'Neill, and Lyman Dayton.

### Science Core Knowledge and NGSS Alignment Grades 6-8

A team of teachers, Andrea Adams, Angie Main, Mriah Peters, Shelli McClain, Christina Paul, Kelly Fisher, and Summer Peterson, went through a series of protocol to best align Core Knowledge content in grades 6-8 to the Next Generation Science Standards. The protocol was developed by Laura Regan and Beth Dixon and facilitated by Beth Dixon, our district science coach. Beth did a superior job leading the teacher teams to success in designing a cohesive science sequence in grades 6-8.

### August Professional Learning

### **New Teacher Onboarding**

**August 3:** All teachers new to our organization met in the morning at our Gateway campus for an overview of the structural components that make Rocklin Academy successful. Robin Stout began the day with a Strategic Plan overview. Kathy Putkey and Suzy Parrett facilitated professional learning around our Vision and Mission statement to give our teachers an accurate

picture on who we are as an organization. Laura Regan led the teachers through a StrengthsFinders workshop so they could gain understanding of their personal strengths and how to successfully collaborate using the strengths of their team members. In the afternoon, the teachers worked with additional staff at their home site to learn about PBIS, ISP protocol, how to order supplies, and technology.

**August 4:** This day of professional learning began at our Turnstone campus where Beth Dixon led the staff through a team building activity. Afterwards, Suzy Parrett coached the new teachers through an orientation of our Professional Learning Communities and Collaborative Inquiry process while Andrea Adams facilitated professional learning with teachers in grades 7-12. The new WSCA teachers focused on grading practices and Professional Learning Communities. In the afternoon, Heidi Little led a session on ELA and Diana Wilson led a session on math with our elementary teachers. Wendy Mitchell worked with new Gateway middle school teachers on social science and science content. The remainder of the afternoon, all teachers were able to work on their online Safe Schools training.

**August 7:** In the morning, all teachers were able to spend time in their classrooms in preparation for the first day of school. In the afternoon at WSCA, Kathy Putkey introduced NWEA MAP and Illuminate to our teachers. Afterwards, Keri Reno introduced iPads and technology to teachers in grades TK-6 while Sam Pope worked with our 7<sup>th</sup> -12<sup>th</sup> grade teachers on Chromebooks and Google Classroom.



### **Professional Learning for all teachers**

'Our Story' at Rocklin Academy Family of Schools: Core Knowledge and AP for all

**August 8:** Led by our Core Knowledge and AP/A-G committee, all faculty and staff were welcomed to attend a morning of collective learning about our Strategic Plan, Core Knowledge, Advance Placement (AP), and A to G requirements. The staff was able to learn more about our Rocklin Academy vision, core values of the Strategic Plan, and work collaboratively across sites to support learning for all. The afternoon was spent sharing Gallup StrengthFinder's core strengths and how they complement and help maximize team collaboration.



Turnstone and Meyers teachers discussing how their individual strengths can maximize their team's Professional Learning Community.

**August 9:** All Turnstone and Meyers teachers began the morning at the Turnstone campus with team building activities . Our teams reviewed the procedures, expectations, and policies for each site and district-wide. Staff also received training on guidelines for literature selection. Brigid Perakis presented HR policies to staff and our PBIS team reviewed the handbook and the framework ideology through an interactive presentation. Teachers utilized the afternoon for Safe Schools training and classroom set-up.

**August 10:** PCOE PBIS and MTSS coordinators, Alicia R. Rozum and Luke Anderson, shared an all-day presentation on *Eliminating Barriers to Learning*. They engaged staff in meaningful learning and reflection on the early identification of student mental health issues. Overall, it was a great day of training. All staff was able to thoroughly read and discuss the district Suicide Prevention Policy adopted by the Board of Directors.

**August 11:** Our school nurse, Stephanie Keenan, provided an informative, and entertaining, presentation on Epi pen training, protocols for food related events, and reviewed all health forms that teachers will have access to and are responsible for utilizing to ensure student safety and proper care. After our health training, grade level teams from the three elementary school sites worked on their year-long plans with a focus of aligning their math and ELA instruction and embed essential standards into their plan. This common plan will be a foundation for future strategic planning work to support the year 1 goals. In the afternoon, Turnstone and Meyers' teachers participated in the Universal Design for Learning (UDL) training with our SELPA Program Specialist, Lena Williamson. Feedback was positive as teachers were able to collaborate on either a Math or ELA unit and implement UDL strategies within these units.



Nurse Stephanie Keenan leading our teachers through a morning of learning.

**August 14:** Keri Reno led our staff through a presentation about digital citizenship. Teachers were able to identify times when they will be teaching purposeful lessons to their students to support Digital Citizenship. Wendy Mitchell led a training on Illuminate and guided teachers through the process of setting up their gradebooks. Eve Fabiaschi, Wendy Mitchell, and Heidi Little facilitated a training on the ELA essential standards, our focus on writing standards, and how this work is directly aligned with our TK-12 Articulation Plan.

**August 15:** Meyers and Turnstone teachers had a meet and eat breakfast provided by their PSPs. This meeting was to share about the Annual Giving Campaign and what the AGC plan is for their site. Teachers spent additional time preparing for school to begin on Wednesday. *Meet the Teacher* took place from 2:00-3:00 and gave students time to meet their teacher and ask questions about their new class.

### Rocklin Academy Gateway Eve Fabiaschi and Wendy Mitchell

#### **Professional Learning**

#### Summer

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#### **Summit Personalized Learning Platform Training**

The third week of July, the Gateway 8<sup>th</sup> grade team and I traveled to Los Angeles for a weeklong training geared to prepare teachers for implementation. Starting with some big picture structures and systems, and moving into curriculum planning. The team spent time diving into specific units and preparing to implement this amazing system with our 8th grade students.



### **New Teacher Onboarding**

**August 3:** All teachers new to our organization met in the morning at our Gateway campus for an overview of the structural components that make Rocklin Academy successful. Robin Stout began the day with a Strategic Plan overview. Kathy Putkey and Suzy Parrett facilitated professional learning around our Vision and Mission statement to give our teachers an accurate picture on who we are as an organization. Laura Regan led the teachers through a StrengthsFinders workshop so they could gain understanding of their personal strengths and how to successfully collaborate using the strengths of their team members. In the afternoon, the teachers worked with additional staff at their home site to learn about PBIS, ISP protocol, how to order supplies, and technology.

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**August 9:** Teachers began the day with PBIS training lead by Brittany Burton and Kaydie Lister. We then participated in the Universal Design for Learning (UDL) training with our SELPA Program Specialist, Lena Williamson. Feedback was positive as teachers were able to collaborate on either a Math or ELA unit and implement UDL strategies within these units. Brigid Perakis was able to present HR policies to staff and the day ended with our PBIS team setting the stage for a positive and fun year for our students.

**August 10:** PCOE PBIS and MTSS coordinators, Alicia R. Rozum and Luke Anderson, shared an all day presentation on *Eliminating Barriers to Learning*. All staff was able to thoroughly read and discuss the district Suicide Prevention Policy adopted by the Board of Directors. 7<sup>th</sup> and 8<sup>th</sup> grade had time to collaborate and plan for their student onboarding for the Summit Personalized Learning Platform.

**August 11:** Our school nurse, Stephanie Keenan, provided an informative, and entertaining, presentation on Epi pen training, protocols for food related events, and reviewed all health forms that teachers will have access to and are responsible for utilizing to ensure student safety and proper care. 7<sup>th</sup> and 8<sup>th</sup> grade teachers joined with WSCA for *Eliminating Barriers to Learning*.



**August 14:** Keri Reno led our staff through a presentation about digital citizenship. Teachers were able to identify times when they will be teaching purposeful lessons to their students to support Digital Citizenship. Eve Fabiaschi, Wendy Mitchell, and Heidi Little facilitated a training on the ELA essential standards, our focus on writing standards, and how this work is directly aligned with our TK-12 Articulation Plan.

**August 15:** Middle school had their orientation from 8:00-12:00pm where they received their new chromebooks and schedules for the year. They were able to walk their schedule and meet all their teachers. Throughout the day we had Meet the Teacher. It was great to see all the students and excitement was in the air.

### Western Sierra Collegiate Academy Principal Chelsea Bowler-Shelton

### **Building Facilities**

The summer has been very busy at Western Sierra with our crew polishing the facility. We are happy to report that we have added a continuous sidewalk along Menlo and Atherton, filled the cracks in the parking lot, and sealed our basketball court. In addition, we have updated most of the paint in the building with our school color, navy, and added signs into the gym, "Welcome to the Den" and a sign for "Student Services". We have also updated our front lobby with new furniture, paint, and decor as we continually strive to make our building full of school spirit.

### **Professional Learning**

Over the past two weeks, our teachers have engaged in a multitude of professional learning. Our new teachers had three days of professional learning covering aspects of curriculum, grading, StrengthFinders, and the nuts and bolts of each campus. On the first day back with all staff, Western Sierra hosted an all staff celebration bridging Core Knowledge and AP for all, so that all stakeholders are prepared and excited to share our story. Staff was energized and excited by the event.

Western Sierra has spent the remaining time together with the mantra "The Bar or Better" with the question, "How do we get all kids to and through the bar?" With this in mind, our department chairs walked all teachers through the K-12 protocols for reviewing essential standards, creating exemplars, learning targets, rubrics and common assessments, so that we are clear about what we expect students to learn. In addition, we have built support for students by learning about Universal Design for Learning and Eliminating Barriers to Success. All of these strategies will ensure we are following K-12 articulation while continuing to support all students academically, behaviorally, and emotionally.

#### **Technology Implementation**

Over the past week, parents, students and volunteers have prepared every Chromebook for distribution. It has been a crazy few days with students picking up Chromebooks during orientation. We will be sharing Chromebook how-to videos with students and staff over the next two weeks.

### **Events/News**

We are excited to announce that we have hired a new Athletic Director, Zach Logue, and two counselors, Christina Cross and Kate Desivenich to support our students both at Western Sierra and Gateway. In addition, we have the following new staff members: Greg Sutherland, Science; BreAnn Tiboni, Ed Specialist; McKenzie Courtney, Psychologist; April Noke, English; Rachel Lewis, Academic Support; Kari Estrada, Band; and Patti Garcia, Photography and Yearbook.

On Monday, August 14<sup>th</sup>, we hosted Student Orientation with all of our students receiving schedules, tours, spirit wear, and Chromebooks. In partnership with our PSP and parent volunteers, we were able to support all of our students and received tremendous feedback about the day. We are hoping this supports our students and parents through first day jitters.

# **Athletics**

This month, our fall sports season begins. High School Football began practice on July 31. They will participate in a scrimmage at Woodland Christian on Saturday the 19<sup>th</sup>, and their first game on Friday the 25<sup>th</sup> against Johnson High at Mahaney Park. The High School Girls Volleyball season has begun as well. They held tryouts on August 7<sup>th</sup> and 8<sup>th</sup> for both the varsity and JV teams. They are now practicing regularly with home contests on the 23<sup>rd</sup>, 28<sup>th</sup>, 30<sup>th</sup> and an away contest on the 29<sup>th</sup>. High school Dance and Cheer will also be getting underway this month with performances planned during rallies and football games. Our Middle School Girls Basketball will start at the end of August with their first contest coming up in early December.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2016
Item Number	XIV (b)
Subject	Informational Matters – Administration Reports – Brigid Perakis

## Brigid Perakis Director of Human Resources/Operations

### 2017-2018 Staffing

We have experienced a number of classified resignations requiring us to fill them quickly with the schools opening. We are recruiting for an Education Specialist with no luck in getting applicants. We have reached out to a number of universities for Interns and/or recent graduates still in need of positions.

#### **Return to School – HR Meetings and Training**

SafeSchools training modules have been provided to all employees for their required annual training. Time has been built into their schedules to complete this training during the preservice days. Additionally, I have held six of my HR meetings for staff members to attend. The majority of employees have received the verbal HR update and reminder of such important policies as the Unlawful Harassment, Staff/Student Interaction Policy, Internal Complaint Process, Meal and Rest Periods and other policies. This year, in order to save time and resources, we sent the three required annual forms via Google Forms for employees to sign electronically. The updated Employee Handbook has been provided to all employees.

#### Administrator/Supervisor Training – Managing within the Law

The training with Jessica Braverman went well. It was a good overview of employment laws for our supervisors.

#### 403(b) Plan

I worked with our vendors in establishing a Rocklin Academy "Retirement Academy" website dedicated to our employees. The website has informational videos about retirement planning, etc. Additionally, it has the contact information of both vendors. Flyers were passed out at all of the HR meetings and it was explained to the employees that all may participate regardless of the number of hours worked.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	XIV (c)
Subject	Informational Matters – Administration Reports – Ace Ensign

### Ace Ensign Director of Finance

### <u>Overall</u>

We are still straddling fiscal years. The majority of our time is spent closing out the 2016-17 fiscal year. This includes balancing each resource and accounting for activity within the appropriate fiscal year. We are working on budgeting and account codes within the 2017-18 fiscal year, and working on completing reports, reconciliations, etc. within the 2016-17 fiscal year. Of the 20+ resources for each of the school sites we have 4 left per school site to do a preliminary close on.

### Accounting

We are currently working on day to day activities including payroll and vendor payments for both fiscal years. We are also working through the account activity to ensure appropriate treatment during the year as we begin working on year end close. We are also working on alignment between purchase orders opened up and the budgets approved by the board last month. We are working on both a GASB (governmental accounting) and FASB (non-profit accounting) close so that we can begin converting to more FASB reports. We are also preparing for our financial close, also known as Unaudited Actuals, which is done by September. Once that is completed the auditors will come out for their annual audit of our financial statements and preparation of the audit report to the Board in December.

Lastly, we have completed a draft procedures booklet in Google form that is being reviewed by the sites and also within the Finance Committee. We are excited to have the procedures in a documented user friendly guide.

### **Budgeting**

During this time of year we are working with the school sites on refining the budgets, and beginning preparation for first interim, which is effective 10/31 and will be presented to the Board in December along with the audited financial statements. We have met with the majority of the school sites and departments and are solidifying our recurring meetings.

We are also working within the Finance Committee on potentially revising financial statements to further assist in our evaluation of our organization as a non-profit entity.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	XIV (d)
Subject	Informational Matters – Administration Reports – Jillayne Antoon

### Jillayne Antoon Director of Growth and Community Engagement

#### Strategic Growth Plan Development

- I've been collecting resources from various sources to begin a draft of our strategic growth plan, including a draft greenlighting process.
- Met with several CCSA staff members, including Jeff Sands, our new Regional Director, and Romel Antoine, the School Development Manager for our region. We discussed several potential supports and opportunities around the areas of growth.
- Completed a draft charter renewal document for Rocklin Academy Gateway's charter renewal.

#### **Community Engagement**

- Met with City Councilman Joe Patterson as an introduction and to share information about our schools and our current priorities and needs.
- Attended Assemblyman Kevin Kiley's Education Advisory Council meeting to learn about and provide input on current legislation in discussion. Teacher leaders Meghan Ortega and Ron Anaya also sit on this advisory council.
- Met Robin Trimble and Tiffany Neilson from the Rocklin Chamber of Commerce to receive gift bags for new teachers to our schools.
- Am involved in supporting the planning for Rocklin's Patriot's Day celebration.

### Parent Engagement

• Worked with Robin and Ace in the restructuring of our committees, to focus the PFC group on supporting implementation of the strategic plan goal in this area, including parent engagement and communication, and to focus the Finance Committee on the organizational fundraising component to support our program.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	XIV (e)
Subject	Informational Matters – Administration Reports – Diane Youtsey

## Diane Youtsey Director of Special Education

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## **Enrollment Information**

CDS Code	School of Attendance	Pupil Count
114371	Rocklin Academy Meyers	17
6118392	Rocklin Academy Turnstone	37
127928	Rocklin Academy Gateway	104
119487	Western Sierra Collegiate Academy	61
Total		219

-

### August 15, 2017

CDS Code	School of Attendance	Pupil Count
114371	Rocklin Academy Meyers	18
6118392	Rocklin Academy Turnstone	32
127928	Rocklin Academy Gateway	110
119487	Western Sierra Collegiate Academy	64
Total		224

### **Personnel**

Ongoing hiring:

• Positions are continuously being filled at each campus as needs are clarified, and/or in cases where staff members have vacated positions.

- New Hires This School Year:
  - BreAnn Tobini: Education Specialist @ Western Sierra
  - Tela Boothe: Educational Specialist @ Turnstone/Meyers
  - Levi Dieu: Educational Specialist @ Gateway

## **Special Education All Staff Meeting:**

- CDE will be conducting a compliance review of Meyers, Turnstone and Gateway
  - RAFOS will be working closely with our SELPA, more information and timelines to come
- Special Education Department facilitated a needs assessment with special education teachers, school psychologists and speech pathologists.
- New Procedures in preparation for CDE Review:
  - Service Logs: All staff will document service times and submit to Melissa at the end of each month
  - All sites will be responsible to turn in an IEP Packet Cover Sheet at the end of each month. Teacher and Principal signatures will be required

# **Training**

Ashley – SELPA Leadership Training in July

• Training consisted of basic special education law and implementation

UDL Training with SpEd Staff – August 11th led by Lena of the SELPA

• Our assigned Charter SELPA Program Specialist, Lena Williamson, hosted Universal Design for Learning (UDL) training for the department. Teachers and staff received valuable information on the topic and will be implementing the new strategies to further improve IEPs and the level of support we provide in this category. These onsite trainings are invaluable as they are provided to us at no additional charge as part of our SELPA membership and are often designed specifically for our program and unique needs.

# **Ongoing Development**

- Program Specialist: Ongoing staff development on sites to include support for new teachers and new administration
- Special Education Department in process of developing Instructional Assistant training
- RAFOS Special Education Department will be conducting ongoing meetings with staff:
  - o All staff: Quarterly
  - Speech Pathologist: Monthly
  - Psychologist: Monthly (Psychologists will be focusing on Patterns of Strengths and Weaknesses Assessment)

# **Reporting**

• Maintenance of Effort (MOE) – Due to SELPA on September 5<sup>th</sup> (in progress)

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM		
Date	August 21, 2017	
Item Number	XV	
Subject	Informational Matters – Board Committee Reports	

### PSP and Fundraising Committee (PFC)

At the PSP and Fundraising Committee Meeting on August 7<sup>th</sup>, LaNette Barnum presented plans developed by the 2017-18 Annual Giving Campaign Working Group. The PSPs have been creating incentives to promote more participation in the AGC at their sites and improving communications to their families which present the positive impact the AGC has on students and staff.

Jillayne Antoon indicated that she is looking forward to working with PSP reps and parents on Goal 4 of the Strategic Plan during the upcoming 2017-18 school year. The PFC and RA administration are also currently reviewing the PFC Committee Charge and will be presenting a updated draft for review this month.

Additionally, a Bylaws Working Group was established to review and revise the PSP Bylaws as needed. They will report back to the PFC at our next meeting on Monday, August 28<sup>th</sup>.

### Annual Giving Campaign Update:

No report at this time.

### Finance Committee

No report at this time.

<u>**Turnstone PSP**</u> No report at this time.

<u>Meyers PSP</u> No report at this time.

<u>Gateway PSP</u> No report at this time.

Western Sierra PSP No report at this time.

Western Sierra Operations Committee No report at this time.

Western Sierra ASB No report at this time.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	XVII (a)
Subject	Information Items – Enrollment Information

Attached is the enrollment information for Rocklin Academy Turnstone, Rocklin Academy Meyers, Rocklin Academy Gateway and Western Sierra Collegiate Academy.

ROCKLIN ACADEMY FAMILY OF SCHOOLS AGENDA ITEM	
Date	August 21, 2017
Item Number	XVII (b)
Subject	Information Items – July Check Register

Attached is the July 2017 check register for review.